

Attendance Practice within Moodle Environment

The nature of Learning Online courses is that they provide freedom to work as it fits your schedule. That said, ensuring that you login to your course and actively participate on a regular basis is essential. Unfortunately, those that do not actively participate may face removal from the course. See below.

Student Action:	Learning Online's Response:
1. Away for five consecutive days	Automated Moodle E-mail sent to home, school contact, and student making all aware of Attendance Practice and asking them to return to class.
2. Away for ten consecutive days	Automated Moodle E-mail sent to home, school contact, and student making all aware of Attendance Practice and asking them to return to class.
3. Away for twelve consecutive days	Automated Moodle E-mail sent to home, school contact, and student making all aware of Attendance Practice and asking them to return to class.
4. Away for fifteen consecutive days	Assistant Principal will contact home, school contact, and student warning them that if they are away for five more days, they will be in violation of the policy. Automated Moodle E-mails continue each day until the student logs back into the course.
5. Away for twenty consecutive days	Students will have their accounts suspended and will be contacted by the Assistant Principal of Learning Online requesting a meeting to discuss attendance and to create an academic plan to support the student in successfully completing the course. Home contacts, school contacts, and RCSD administrators will included in this communication. Students must respond to the request to create an academic plan within 72 hours of contact by the Assistant Principal of Learning Online. Failure to respond will result in discontinuation from the course.